



THE NAUTICAL INSTITUTE
West of Scotland Branch

DATE OF MEETING: Wednesday 1st. April 2009-04-02
TIME OF MEETING: 1800 Hrs.
VENUE OF MEETING: V Ships Offices, 5th. Floor, Skypark
Glasgow

ATTENDING MEMEBERS: **A. Cook**
M. Burley
J. Dickie
R. Lewis
A. Shafique
T. Hunter
M. Ahmed
J. Powis
I. Henderson

APOLOGIES: **R. Varley**
V. Singh
V. Gren
A. Muir
I. McNeil

GUESTS: **NIL**

MEETING OPENING

Chairman open the meeting by welcoming all committee members, Copies of Agenda distributed. Minutes of last meeting (Thursday 26th. February) were approved.

Following businesses for this meeting were given and discussed individually.

SEMINAR ON CPD

Venue of the seminar was confirmed as Thistle Hotel (Alloway Hall) for seminar and AGM between 1800 Hrs. – 2100 Hrs. on Thursday 30th. April 2009. Jonty Powis would pay the venue hire through his credit card (same amount would be reimbursed to him). 23rd April is the last date for booking confirmation.

Catering charges for each person is £13 with a minimum booking of 30 people, therefore minimum amount to pay for the venue is 390+150= £540.

It was confirmed that HQ would underwrite the event in case of poor turn up of delegates.

Three speakers were confirmed for the event with time limitation of 15 to max 20 min each plus a Q&A session for each in order to sum it up in the given time, in order to spare some time for dinner and AGM can be concluded in the given time. Jonty Powis has been given a task of asking hotel for more time if possible.

It was decided that all delegates would pay the Seminar fee preferably cash at the venue, badges would be given to delegates who have paid. Payment receipt would be give to delegates.

AGM 2009

As there is a limited time for Seminar and AGM, chairman offered members for proposal. It was unanimously decided that AGM would be conducted soon after dinner all members would be invited to attend. It is not expected that high number of peoples would attend the AGM after dinner.

TRIP TO FASLANE

Owing present task of seminar and AGM it was unanimously decided to defer the Faslane trip for while.

J. Powis offered trip to Faslane could be arranged on one weeks notice for British citizens for others it require three week's notice.

SEMINARS AT GCNS

Mushtaq has given the feedback from his end relating to Seminars at Glasgow College of Nautical Studies. The possibility of one large class room with a level of 40 people's occupancy was discussed, in case of Auditorium of GCNS may not be available or used either because of high rent or possibly engaged for events.

All GCNS seminars would be offered free to all members and students; Branch will take care of the cost or may find sponsorship for the same.

Refreshments / Snacks like Samosas would be served to all delegates Mushtaq have volunteered to bring the snacks.

Seminars at GCNS are proposed at the first week of Master's course at GCNS so that higher number of audience can be expected and this would also assist in the recruitment campaign of The Nautical Institute. The start date would be given to

Branch's executive committee members by Mushtaq so that dates for next seminar could be decided and publicised on AGM.

APPOINTMENT OF NEW BRANCH SECRETARY

John Dickie has stepped down from the post of Secretary, owing his increased workload.

Chairman and Committee has thanked John Dickie for his services at WOSNI as Secretary.

John has proposed A.Shafique as the new Secretary, Seconded by Mushtaq, and no committee member has opposed, confirmation of the same would be sought at the AGM

BRANCH MEMBERS CONTACT

John Dickie has handed over the compiled Excel sheet of WOSNI members to new secretary along with the file/ folder of record of previous meetings.

BRANCH WEBSITE

Website progress was not discussed in detail due apology from Andy Muir.

The presence of flyer and level of information on website was discussed briefly, no significant matter was highlighted.

Hyperlinks of other websites on WOSI site were discussed and approval given for hyperlinks of all maritime related professional bodies on WOSNI website except commercial websites.

AOCB

Robin Lewis (Treasurer) has handed over the Electronic Banking information to Chairman.

Date of Next executive Committee meeting would be decided in next AGM along with the line of action for seminars.

ICS Contribution / Sponsorship for Seminar is expected to be £350 it would be confirmed in due course

NEXT MEETING.

AGM 2100 Hrs. on Thursday 30th. April 2009 Venue, Thistle Hotel (Alloway Hall)